

3.3. Admission Procedure for Ph.D. Programs

Admissions into Ph.D. Programs are made during any time of the year. Interested international students are required to download the application form for research admission from the website www.nagarjunauniversity.ac.in, www.nagarjunauniversity.ac.in/anuisc/ and submit the duly filled in application form along with the necessary documentary evidences in three sets to the Director, International Students Cell, Acharya Nagarjuna University for obtaining the signature & attestation of the Registrar, Acharya Nagarjuna University on the Certificate of Affiliation. The following guidelines are to be followed for the admission of International Students into Ph.D. Program.

Eligibility:

- I. An international student seeking admission into Ph.D. program must have passed post-graduate degree in the concerned area with a minimum of 55% marks or equivalent GPA Grade.
- II. If the international student possesses a qualifying degree awarded by Indian University, he has to go back to his home country and get a fresh research visa to join the Ph.D. Program.
- III. All the international students who are admitted into Ph.D. Program under self-finance have to pay the prescribed fee in the beginning of the academic year.

Enclosures to Application

- » Filled in “Provisional Admission Application Form” (download from www.nagarjunauniversity.ac.in/anuisc/)
- » Two certified copies of Certificates of the PG, UG, High School qualifying examination (certified translated version in English)
- » Two copies of the passport.
- » A brief research proposal with title has to be submitted.
- » Brief curriculum vitae of the candidate, containing educational qualifications, research experience and work experience.

As and when the applications are received at International Students Cell (ISC), they will be processed for admission and the ‘Provisional Admission Letters’ and Certificate of Affiliation will be issued to the eligible Students as soon as they pay the registration fee.

A non-refundable registration fee in favour of the Director, International Students Cell (ISC), Acharya Nagarjuna University, Nagarjuna Nagar, Guntur for US \$ 100 or its equivalent Indian Rupees or the payment can be made online to the account of:

Bank Name : State Bank of India

Branch Name : Nagarjuna University Campus

Branch Code : 4793

Account Number: 32776206150

IFSC Code : SBIN0004793

Swift Code : SBININBB181

MICR Code : 522002664

CIF No. : 85749275439

Then the students have to submit the above documents at the respective Embassy /

Consulate of India and obtain “Research Visa’ which is mandatory for any University in order to admit

the student into Ph.D. program.

When the International student reports at ISC with a valid ‘Research Visa’, admission process will be initiated and the office of ISC would help in admission procedure and other formalities.

Joining Report of the International scholar shall be intimated by Director, International Students Cell to the concerned Head of the Department, the Principal of the College and the Supervisor. The International scholar shall finalize the topic of research in consultation with the research supervisor and communicate the synopsis of the project to be undertaken to the Head of the Department of the faculty.

The date of reporting of the international students to the Director, International Students Cell shall be the date of joining into the program. The annual tuition fee payable is counted from the date of joining.

The International students are required to obtain Bonafide Certificate from the Director, International Students Cell and apply for Residential Permit to the Foreign Regional Registration Office (FRRO) located in the office of the Superintendent of Police, Guntur.

The International students are also instructed to submit a copy of the Residential permit in the office of ISC, ANU immediately after obtaining the same from the office of FRRO, Guntur, failing which their admission process will not be complete.

The international students are requested to note that the duration of the Ph.D program, syllabus, pre-Ph.D. examination, seminars, procedure for thesis submission and evaluation are same as that of the ANU Research Regulations. However, some of the salient features are briefly

outlined below for the benefit of international students:

- I. Ph.D admissions to the international students are given round the year and are exempted from any entrance examinations.
- II. Their admissions are based on their scores in the qualifying examination/GPA Grade.
- III. Admissions will be processed by the international student cell and the admitting authority will be the Principal of the concerned College.
- IV. The duration of the program, Pre-Ph.D. examination, the syllabus, seminars, thesis submission procedure, evaluation etc. are as per ANU Research Regulations / guidelines in vogue from time to time.

Tenure of the Program:

The period of research program for full-time international scholars is minimum three years from the date of their joining the program and maximum period allowed is five years. For the benefit

of the international students, provision has been given by the authorities to submit the thesis after completion of two years with the approval of their respective Department Research committee. If a candidate could not complete his Ph.D. program even after the stipulated maximum time, his/her case for extension of time can be considered only for a valid reason. Such cases shall be recommended by the Supervisor and forwarded by the Head of Department if it is a valid reason.

The Vice-Chancellor may consider his / her request based on the recommendations of the Principal concerned. With the approval of the Vice-Chancellor, the candidate may be permitted to submit his dissertation / thesis within one year by paying prescribed fee. If he/she fails to submit the thesis within the extended period of one year, he/she shall not be permitted any further extension and shall

have to go for re-registration through Head of the Department and Principal concerned. The Vice-Chancellor is the only authority to permit a candidate for re-registration or not. The request for the same may be forwarded through the Director, International Students Cell (ISC). The registration of international scholars shall stand cancelled after the expiry of the extension period.

Part-Time Research: All candidates applying for research programs will be admitted for full-time research. There is no provision for part-time research in the University for International students.

Pre-Ph.D. Examination: The International students are allowed to appear for the next immediate pre- Ph.D. Examination after the date of joining in the Department, basing on their eligibility. The medium of Examination is English only.

Syllabus: The syllabus for the Pre-Ph.D. Examination is same as for the local students and the details of which can be had from the respective Departments.

Mode of Examination: The candidate will have to appear for the following three papers and seminar and qualify as per the rules of University:

Paper I : Research Methodology

Paper II : Advances in concerned discipline

Paper III : Specialization paper

Paper IV : Seminar Presentation - the nature of the seminar to be presented is same as applicable to the local students.

Final Submission of Thesis: As soon as the work is completed, the entire work has to be presented in the form of thesis and the write-up is only in English and submitted to the Coordinator, Research Cell along with the prescribed application form. The guidelines laid down for the university 'Ph.D. Regulations', shall be adhered to while preparing the thesis. Also, at the time of submitting the thesis,

the tuition fee and any other payments have to be cleared and a 'No Dues' certificate from the Director, International Students Cell (ISC) has to be submitted to the Coordinator, Research Cell.

Adjudication of the Thesis and Viva-Voce Examination: The procedures are same as applicable to the local students.