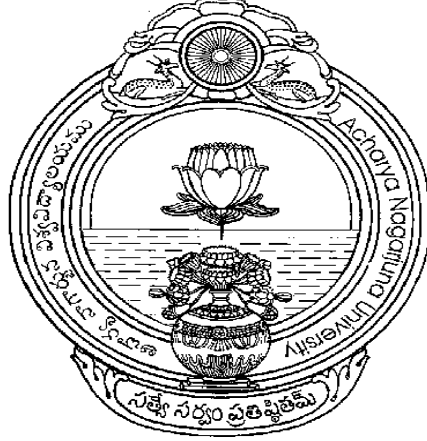


**ACHARYA NAGARJUNA UNIVERSITY  
NAGARJUNA NAGAR**



- Name of Work : Providing Stainless Steel Hand Support Railing for Differently Abled Persons to the Vidhya Bhavan Building in ANU Campus.**
- Estimated Cost : Rs.70,500/-**
- Cost of Tender Schedule : Rs.1,145/- (Payable through DD only)**
- EMD @ 1% through DD only : Rs.705/-**
- Issue/Downloading of Tender Schedules : From 09.11.2016 @ 10.30 AM to 16.11.2016 upto 10:30 AM.**
- Last dated of receipt of Tender Schedules : 16.11.2016 upto 01:00 PM.**
- Opening of Tender : 16.11.2016 at 02:30 PM**



**AUTHORITY:**

Number of pages in the Agreement \_\_\_\_\_

Number of items in the Schedule \_\_\_\_\_

N.B. Piece work is that which involves a payment  
For the work done at stipulated rate only  
Without reference to a total quality or time.

P.W.D.OLD No. V -31, NEW  
T.V. 27-60  
P.W.D.K. Form 500023 61160

Agreement between the University Engineer, Acharya Nagarjuna University, Guntur and  
\_\_\_\_\_ for piece work on \_\_\_\_\_ .

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## **ACHARYA NAGARJUNA UNIVERSITY NAGARJUNA NAGAR**

Terms and Conditions for “**Providing Stainless Steel Hand Support Railing for Differently Abled Persons to the Vidhya Bhavan Building in ANU Campus**” on contract basis.

1. Tenders should be in the prescribed form and the tender schedule can be downloaded from the University Website and also obtained from the Office of the University Engineer, ANU Campus on all working days with crossed Demand Draft for Rs.1,145/- from any nationalized bank towards cost of each Tender Schedule.
2. The dates stipulated in the tender schedule are final. Under no circumstances can they be relaxed. However the University reserves the right to extend the time if circumstances warrant it.
3. The Cost of the tender schedule once remitted will not be refunded under any circumstances.
4. EMD of 1% on ECV i.e. Rs.705/- for the above work shall be paid through D.D drawn in favour of Registrar, Acharya Nagarjuna University and enclosed to the tender, failing which the tender will be rejected.
5. The EMD will be refunded to all the unsuccessful tenderers soon after deciding the tenders or on expiry of tender validity period i.e., 90 days whichever is earlier and the EMD amount will not carry any interest.
6. The period of contract is **10 days** from the date of handing over of the site.
7. The defective liability period is **one year** from the date of completion of the work.
8. The Registrar, Acharya Nagarjuna University, reserves the right to reject any or all the tenders without assigning reasons therefore.
9. The Contractors have to put their tenders in the tender box placed in the Registrar's room on the last date for submission of tenders prescribed in the tender notice. Tenders submitted through post shall be rejected.

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10. The Tenderer should submit the tender in two parts in two different sealed covers. Cover–A and Cover–B. The cover A shall contain the certificates mentioned at clause 15 along with Terms and Conditions pages 1 to 15 of Tender Schedule. The cover B shall contain the financial bid page 16 of Tender Schedule for the work in question. The cover A and cover B will be sealed and kept in another sealed envelop (cover-C) supplied by the Department while issuing tender schedule.
- a. The cover C will be opened in the presence of the tenderers or their authorized representatives and other officials concerned on the specified date and time and also to verified whether the cover –A and cover-B are properly sealed and minutes be recorded to this effect then and there only. Incase the Cover –A & B or any one of them found unsealed, such tenders will not be opened and summarily rejected.
  - b. Cover –A contain Technical Bid will be opened in the presence of the tenderers or their authorized representatives and other officials concerned on the specified date and time. After scrutiny of the Technical Bid, the Financial Bid of those tenderers who are determined as qualified as per eligibility criteria will be opened on the date specified in the tender notice, and the Cover –B of the unqualified tenderers will not be opened and kept in the safe custody till the tenders are finalized and there after shall be returned to them along with EMD.
  - c. The University will finalise the tenders as per the lowest tender percentage (Excess/Less on ECV) quoted by the tenderers in the Financial Bid (Page No.16).
  - d. If two or more tenderers quoted same prices towards service charges in the Financial Bid, those tenders will be finalized on lottery system.
11. Tenders may be submitted by the Contractor either in person or through an agent.
12. The tenderer who withdraws an offer within the validity period mentioned in the schedule will **forgo** the EMD.
13. If due to any reason the office remains closed on the last date of receipt of tenders specified in the tender notice, the tenders will be received on the next working day at the same time and venue and the tenders will be opened on such next working day at the prescribed time.

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14. The tenderer is liable to be disqualified if the contractor is found to have misled or furnished false information in the forms/statements/certificates submitted. Even after award of tender if it is found that contractor had produced false, fake certificate of experience, the contract will be terminated.

**15. Eligibility Criteria:**

- A. The tenderer should submit the self attested Xerox copies of the following certificates along with the tender schedule through sealed cover A is mandatory.
- Registration Certificate for Class V or above issued by the R&B/Panchayat Raj/ Irrigation/Municipal Administration Govt. of A.P. The certificate should be in force for the entire period of contract.
  - PAN Card & Copies of the Income Tax returns filed for the current year.
  - VAT Registration Certificate and latest VAT clearance.
  - DD of EMD @ 1% on ECV. i.e. Rs.705/- from any nationalized bank.
- B. The Tender should submit the Financial Bid through separate sealed cover B.
16. The cover -A of Tender Schedule contains without any one of the certificates mentioned at clause (14) above, the cover-B of financial bid is liable to be rejected without any intimation.
17. The payment of EMD is not exempted to any society/voluntary organization/ institution/community, etc.
18. In case the EMD paid by the tenderer is less than what is stipulated in the tender notice or if EMD is paid by means other than the method prescribed by the University, the tender will be rejected besides forfeiting the EMD.
19. The University is not responsible if the finalization of tenders is held up due to litigation in honorable Courts or for any other administrative reasons.
20. Tenders once submitted shall not be permitted to be withdrawn and are not transferable.
21. The interested parties may inspect the premises of the contract area before submitting the tender.
22. The tender form duly filled in along with the enclosures and demand draft in original towards EMD @ 1% on the ECV should be submitted together with the terms and conditions duly signed on each page. The tenderer should quote tender percentage on ECV should be written in both figures and words clearly and the tender along with supporting certificates shall be kept in sealed cover. In case of any correction in the percentage on the ECV quoted the same should be attested by the tenderer, otherwise the tender will be rejected. The name and address of the tenderer including contact phone numbers should be indicated on the sealed cover.

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23. The sealed tender should be placed in the tender box kept open in the office of the University Engineer, Acharya Nagarjuna University, Nagarjuna Nagar. The tenders received after stipulated date and time will not be accepted. Tenders will be opened on the same day by the tender committee.
24. Tender forms not accompanied by the demand draft in original towards the required EMD/cost of tender schedule, incomplete tender forms, tender not signed and tender without enclosing necessary documents including terms and conditions will be rejected.
25. Tender submitted with any preconditions or additional conditions other than the conditions prescribed will be summarily rejected.
26. The University reserves the right to reject any or all the tenders without assigning any reasons.
27. If the successful tenderer fails to take up the work within the period specified, the EMD and additional security deposit will be forfeited.
28. The successful tenderer will be required to enter into the agreement with the University on Rs.100/- Non-Judicial Stamp paper along with the payment of EMD balance 1.50% towards due fulfillment of 2.50% EMD.
29. The contractor should execute the work on war foot basis with the stipulated time, failing which the Contractor will be block listed.
30. In addition to the normal inspection by the regular University Engineering staff in charge of the work, the work will also be inspected by the authorized representatives/nominees of the Registrar, Acharya Nagarjuna University and also **R&B Dept., Quality Control Wing** during the execution of work and during defects liability period, if any sub-standard work or materials or excess payments are noticed with reference to the measurement books etc., during inspection, recovery will be ordered based on their observations and these will be affected by the University Engineer from the bills of the Contractor. **Test reports shall be Submitted by the contractor to the University as well as R&B at his own cost. Intermediate/final bill will be paid to the contractor only after receipt of the report from the Quality Control Wing of R&B.**

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## **Special Conditions**

### **Directions to parties Tendering**

1. A list of materials proposed to be supplied by University and the places where and the prices at which they are proposed to be supplied is given at the end of the schedule accompanying to the tender notice. This should be entered by the tenderer also at the end of the schedule accompanying the tender. Tenderers must accept these materials at the specified prices and quote for finished work accordingly. Notwithstanding any subsequent change in the market value for these materials the change to the party executing the work will remain as originally entered in the agreement. If, at any time subsequent to the execution of this agreement, University materials other than those specified in agreement are to be supplied to the piece worker for use on the work, they will be charged at the market value prevailing at time of supply or stock issue rate whichever is greater. The piece worker will be informed in writing of this change and he should intimate in writing the rate which he demands for finished work in view of the fact that he is to use University materials. No cartage or incidental charges will be borne by University in connection with the supply of materials referred to in this paragraph.
2. Subsidiary items such as water for work, clearing and marking out site, hire of tools and plant should be separately entered. If such items are not so entered, it will be assumed that the rate quoted in the schedule include provision for them also.
3. The tenderer shall examine closely, the Andhra Pradesh detailed standard specifications, and also the relevant clauses of the standard preliminary specifications contained, therein, and sign the University Office copy of the Andhra Pradesh Detailed Standard Specifications and its agenda volume in token of such study before submitting his tender unit rates which shall be for finished work in situ. He shall also carefully study the drawings and additional specifications and all the documents which form part of the agreement to be entered into by the accepted tenderer.
4. Each tenderer just also send a certificate of Income Tax verification from the appropriate Income Tax authority in the form prescribed therefore. This certificate will be valid for one year from the date of issue for all tenders submitted during the period. In case of proprietary or partnership firm, it will be necessary to produce the certificate aforementioned for the proprietors and for each of the partners, as the case may be. If a certificate has already been produced by the tenderer during this period, in respect of a previous tender, it will be sufficient, if particulars regarding the previous occasion on which the said certificate was produced are given. All tenders received without a certificate as aforementioned are liable to be rejected.
5. Every tenderer is expected, before quoting his rates, to inspect the site of the proposed work. He should also inspect the quarries, and satisfy himself about the quality and availability of materials. The name of quarries kilns, etc. where from certain materials are to be obtained will be given in the descriptive specification sheet. The best class of materials to be obtained from the quarries, other sources defined shall be used in the work. In every case the materials must comply with the relevant standard specification. Samples of materials as called for in this standard specifications of this tender notice, or as required by the University Engineer, of the Acharya Nagarjuna University, Nagarjuna Nagar, Guntur having jurisdiction for the time being over the work, herein after called the University Engineer shall be submitted for the University Engineer's approval before the

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supply to the site of work is begun. If the Contractor after examination of the squire of materials defined in the descriptive specification sheet is of opinion that materials complying with the standard or other specifications of the contract cannot be obtained in quality or sufficient quantity from the source defined in the descriptive specification sheet he shall so state clearly in his tender and state where from he intends to obtain materials subject to the approval of University Engineer. Attention of the piece worker as drawn to the standard “preliminary specification” regarding payment of seigniorage tools etc.,

6. The tenderer should quote specific rates for each item in the schedule, and the rates should be Rupees and single paisa. The Units and rates should be written both in words and figures. The schedule accompanying the tender shall be written legibly, and free from erasures, overwriting or conversions of figure. Corrections where unavoidable, should be made by crossing out, initiating, dating and regretting. No alternation which is made by the tenderer in the agreement form the conditions of agreement the drawings or specifications accompanying same will be recognized and if any such alternations are made, the tender will be void.

(Name of Officer.....  
Acting for an on behalf on Acharya Nagarjuna University.

**TENDER FOR PIECE WORK**

No.....

I..... do here by tender the execute work for the Acharya Nagarjuna University of the under mentioned description by piece work, and in accordance with the conditions not below and the rules not forth in schedule ‘B’ below in consideration of payment being made, for the quantity of work execute at the respective rates specified in the following schedule ‘A’ below:-

I hereby distinctly and expressly declare and acknowledge that before the submission of my tender I have carefully followed the instructions in the tender notice and have read the Andhra Pradesh detailed standard specification of the Andhra Pradesh detailed standard specifications and that I have made such examinations of the contract documents and of the specifications etc., and of the locations where the said work is to be done and such investigation of the work required to be done, and in regard to the materials required to be furnished as to enable me thoroughly to understand the intention of same and the requirements, covenants agreements stipulations and restrictions contained in the contract and in the said specifications, and distinctly agree that I will not hereafter make my claim, or demand upon the University based upon or arising out of any alleged misunderstanding or misconception or mistake on my/part of the said requirements, convents, agreements, stipulating restrictions and conditions. Some and the requirements, convenient agreements stipulations and restrictions contained in the contract and in the said specifications and distinctly agree that I will not hereafter make my claim or demand upon the University based upon or arising out of any alleged misunderstanding or misconception or mistake on my/part of the said requirements, convents, agreements, stipulations, restrictions and conditions.

I..... (Enclose..... an Income Tax verification have already enclosed. An Income Tax verification certificate in respect of (here particulars of the previous occasion on which the certificate was produced should be given).

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**SCHEDULE 'A'**  
**(Vide separate sheet enclosed)**

Note: (1) Enter below the schedule a list of drawings and descriptive specification sheet with relevant extracts from pages 457 and 458 of A.P.P.S.S. (1956 Edition). Items as may otherwise be applicable..... vide also paragraph 1 of Directions to parties tendering.

2. The tenderer should affix his signature at the end of each page of his tender and other documents attached thereto. The accepting authority should similarly affix his signature to the accepted tender.

**CONDITIONS :-**

1. The University Engineer of Acharya Nagarjuna University, Nagarjuna Nagar, Guntur having jurisdiction for the time being over the work (herein after called the University Engineer or a subordinate Office deputed by him shall within a period of 15 days from the date of acceptance of the agreement by the competent authority given to Contractor full and complete particulars of the work to be done hereunder and within like period of permit the Contractor and his workmen free access to the site on which the work is to be executed. On receiving such particulars of the work to be done hereunder and within like period of permit the contractor and his workmen free access to the site on which the work is to be executed. On receiving such particulars and permission, the Contractor shall forth state the work and shall carry on same with due diligence and all work executed is to be done in a workman like manner. The decision of the University Engineer or any Officer of the Acharya Nagarjuna University duly authorized in this behalf by such University Engineer as to rate of progress and the quality of work or materials shall being. The Contractor shall have the right to cancel the contract and obtain refund of his earnest money if such particulars and or the permission are not given within the said period or 25 days.
2. The following clauses of standard preliminary specifications of the Andhra Pradesh detailed standard specifications only subject to the modifications noted below shall apply of this agreement. (N.B) in cases where the acceptances of this tender is within the powers of the subdivision office in-charge of the work, and where he has accordingly accepted his tender shall exercise such functions as are delegated to the University Engineer in relevant clauses of the standard preliminary specification applicable to this agreement.

**STANDARD PRELIMINARY SPECIFICATION**

Section: A:-All clauses, except, in clauses 2 and 3 where the preliminary specification is mentioned, the reference shall be only such clauses of the preliminary specification as are herein make applicable to this agreement.

Section: C:- All clauses except 15 (b).

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Section: D:- All clauses except that in clause 28, in place of the words “within 12 (twelve) months from the completion of ‘red’ before final payment for”. As per G.O.Ms.No.23 (B) dated 5-3-1999.

Section: E:- All clauses except that in clause 35, the work ‘which occurring between the works ‘progress’ and ‘in’ in the first sentence shall be deleted as also be concluding portion of that sentence beginning from will. The following shall be submitted for the present clause 42.

“The departmental Officer in-charge of the work shall be responsible for the correct setting out of all works but the piece work shall provide at his own cost all labour, material and staff required for so doing”.

Section: F:-All clauses.

Section: G:- All clauses except 56

Section: I:-Clauses 64 and 67 inclusive second sub-paragraph clause 68, clauses 70, 71&72.

3. The quantity of work executed shall be measured and payment made ordinarily monthly. On the completion of the work, or the termination of this agreement, final measurement will be made and the account adjusted accordingly.
4. The University Engineer or any Officer of the Acharya Nagarjuna University duly authorized in this behalf by such University Engineer may put an end of this agreement at his option at any time and in the case of bad work or material, action shall be taken as provide in clause 27(c ) standard preliminary specifications.

**NOTE:** If action is taken as provided in the last sub-paragraph clause 27(c ) standard preliminary specification, the piece work agreement to the reduced rates shall be taken in writing.

5. Such University Engineer or any such Officer so authorized aforesaid may fine the piece worker not less than Rs.10/- and not more than 5 percent of the value of completed work, for slow progress of work provided however that any authority higher than that of University Engineer may in his absolute desertion waive or modify any fine imposed by the University Engineer under the provisions by this clause.
6. Any unforeseen additional work that may become necessary and is accordingly carried out under this agreement under proper’ s written Orders shall be measured and valued by the University Engineer or his representative as the rates contained in the piece worker’s original agreement and if those rates do not apply then prior to execution of the additional work a rate for such work shall originally be agreed upon and entered in supplemental agreement and signed by both the piece worker and the authority authorized to acceptance from part of the original agreement. If it is not possible to arrive at such an agreement then the piece worker shall be paid according to the cost of labour employed and the materials used to which will be added of labour employed and the materials used to which will be added 10 percent to cover the piece worker profit of the said work on his delivery of the necessary vouchers the University Engineer.

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7. The earnest money of **Rs.** \_\_\_\_\_ Deposit by the selected piece worker shall be retained as security deposit for the due fulfillment of the agreement. After work has been carried out by the piece work to the extent of twenty times the value of this security deposit a deduction of 5% the value of further work done by him shall be made purpose of additional security from each intermediate bill to be paid to him until the completion of the work. Such deposit and or deduction or any portion there if may at the desertion of University Engineer be forfeiting failure or non-fulfillment by the piece work and of the above conditions. Any authorities higher than the one which forfeiture under the provisions of this clauses, may in his absolute discretion waive or modify the forfeiture so levied.

Date:

Signature of the Party  
Making tender

Accepted by me on behalf of  
Acharya Nagarjuna University,  
Nagarjuna Nagar, Guntur

NOTE: While accepting the agreement the accepting authority shall specify on the first page of this document the number of pages the agreement and the number of items in the schedule. A line should also be drawn under the last item in the schedule.

(\* ) The E.M.D. in this case has been collected in advance and it will be deducted at the rate of 10% from part bill and it will be released according to rules.

8. The time of completion of work is .....days..... Months from the date of handing over of the site to the Contractor.
9. A Penalty of Rs.100/- (Rupees Hundred only) per each day of delay after due date will be levied on the Contractor on the balance work.
10. Note: In case of both L.S. and K2 contract of Rs.1.00 lakhs and above in value the Contractor irrespective of his class shall be required to employ technical personal as per the scale prescribed below, on the concern at his own cost. Whether technical skill is require or not.

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Cost of Work:  
For Rs.50,000/- to  
Rs.1.00 Lakhs.  
Between Rs.1.00 lakh and  
Rs.5.00 lakhs.

Scale of Technical Staff  
One I.T.I. Candidate  
One Diploma Holder

1. VAT will be deducted at 5% on the value of the work.
2. I.T will be deducted @ 1 % on the individual name and @ 2% on the firm.
3. The Labour Cess will be deducted at 1% on the value of the work.

The appointment of staff should be on full time basis they shall be available at work site whenever required by the Engineer-in-charge to take instructions.

In case of failure of the Contractor to employ technical staff, as above, recovery shall be made from his bills as follows:

#### SCHEDULED MATERIALS

Sl.No.	Description	Name of Quarry	Distance in K.M.
1	Sand for mortar	Krishna River	20 k.m
2.	Sand for filling	Mangalagiri	11
3.	Rough stone granite	Lam hill quarry	25
4.	C.R. Stone Granite	Lam hill quarry	25
5.	40 MM H.B.G. Metal	Lam hill quarry	25
6.	20 MM H.B.G. Metal	Lam hill quarry	25
7.	12 MM H.B.G. Metal	Lam hill quarry	25
8.	10 MM H.B.G. Metal	Lam hill quarry	25
9.	6 MM H.B.G. Metal	Lam hill quarry	25
10.	Bricks	Kolluru	56
11.	Cement	University Stores	1
12.	Steel	University Stores	1
13.	Gravel / Merrum	Dolasnagar	13

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### 1. Seignierage Charges

The rates recovery towards seignierage fee charges for two various materials are detailed below:-

#### RATES OF SEIGNIORAGE FEE

Sl. No	Name of the Miner Minerals	Rate per Unit	Ref. To G.O. or Govt. Memo.
1	Building stone	Rs.50/- CUM	G.O.Ms.No.217 Dt.29-9-2004
2	Rough stone/ Boulders	Rs.50/-per CUM	-do-
3	Road Metal & Ballast	Rs.50/-per CUM	-do-
3a	Dimensional Stones used for Kerbs & Cubes	Rs. 80/-per MT	-do-
4	Limeshell	Rs. 80/-per MT	-do-
5.	Lime Kankar	Rs.10/- per tonne	-do-
6.	Marble	Rs.150/- per CUM	-do-
7.	Mossaic Chips	Rs.40 per Mt.	-do-
8.	Gravel Merrum and Ordinary Earth.	Rs.20/- per CUM.	-do-
9.	Ordinary Sand/Sand Manufactured from boulders useful for Civil Construction	Rs.40/- per CUM	-do-
10.	Ordinary Clay, silt and brick earth used in the manufacture of brick and tile including Mangalore Tiles	Rs.3,500 per kiln per annum for Bricks & Tiles.	-do-
11.	Chalcedony pebbles used building purpose	Rs.30/- per MT	-do-
12.	Lime shell used for burning and building purpose	Rs.25/- per tonne	-do-
13	Lime stone other than classified as major mineral used for lime burning for building construction	Rs.25/- per tonne	-do-
14.	Filters earth/bentonite a)White b)off White	a)Rs.100/ per MT b) Rs.40/ per MT	-do-
15.	Shingle	Rs.15/-CUM	-do-
16.	Shale and slate	Rs.100/- perMT	-do-
17.	Rehmatti	Rs.15/- per CUM	-do-
18.	Lime stone used in cutting and polishing units per using as panels and flooring materials	Rs. 50/- per tonne	-do-
19.	a) Black-Granite	Rs.3000/- per CUM	-do-
	b) Black-Granite other than Galaxy variety	Rs.2250/- per Cum	-do-
	c) Colour Granite of Srikakulam Blue,Indian Aurora of Nizamabad Dist,Leptinites of Coastal Dists,Black PEARL of Prakhasam & Guntur Dists.	Rs.2250/- per Cum	-do-
	d)Colour Granite of other variety	Rs.17 50/- per cum	-do-
20	Lime Stone Slabs		
	a)Colour	Rs.6/-per SMT	-do-
	b)White	Rs.4/-per SMT	-do-
	c)Black	Rs.3/-per SMT	-do-

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**ACHARYA NAGARJUNA UNIVERSITY :: NAGARJUNA NAGAR**  
**SCHEDULE-A**

**Name of Work : Providing Stainless Steel Hand Support Railing for Differently Aabled Persons to the Vidhya Bhavan Building in ANU Campus**

Sl. No	Appx. Qty.	Description of Item	APDSS No.	Unit of Calculation in figures and words	Rate in Figures and words	Amount
1	39.50	Supply,delivery&fixing in position of Stainless Steel Hand Railing of 50mm dia hallow pipe & 20mm round/square rod with Supports of Steel hollow pipes as per designs given by the Engineer-I n-Charge I/c cutting, bending, high welding, grinding, rubbing, polishing & covering the holes & fixing with the rounded balls at starting end and at the end of railing I/c cost conveyance of all materials & all applicable taxes, labour charges & the verticals to be properly fixed in to the RCC/Grinite/ Marble complete in all respects as directed by Engineer-I n-Charge for finished item of work.	As per Spl. Spec.	1 SMT (One Square Meter only)	Rs.1771/- (Rupees One thousand Seven Hundred and Seventy One only)	70500.00
					Rs.	<b>70500.00</b>

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**ACHARYA NAGARJUNA UNIVERSITY  
NAGARJUNA NAGAR**

**FINANCIAL BID**

(TO BE SUBMITTED IN SEPARATE SEALED AND SIGNED ENVELOPE)

**Name of Work :- ‘Providing Stainless Steel Hand Support Railing for Differently  
Abled Persons to the Vidhya Bhavan Building in ANU Campus’.**

Estimate Contract Value (E.C.V):- **Rs.70,500-00**

I / We, Sri/ Smt/ M/s.....  
..... do here by express my  
willingness to execute the above said work as per the condition, standards, specification rules,  
regulations, etc., at an overall tender percentage (In figures ..... ) at excess  
or less than E.C.V. in Words .....  
.....

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