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sold to B. Harmer D/OB. Bhaskar Reddy, Cumpus

For Whom

SOCIETY NAME: ACHARYA NAGARJUNA UNIVERSITY ALUMNI ASSOCIATION" (ANUAA)

SOCIETY NUMBER: 335-2009

CERTIFIED COPY OF MEMORANDUM OF ASSOCIATION

S.No:

Prepare by :

Examined by:

C.No:105/2023

// TRUE COPY//

R.O.Guntur

Dt: 07-09-2023

ANDHRA PRADESH GUNTUR

REGISTRAR OF

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MEMORANDUM OF ASSOCIATION

I. Name of the Association

The name of the Association shall be "Acharya Nagarjuna University Alumni Association" (ANUAA)

II. Registered Office of the Association

The Registered office of this Association shall be located in the Administrative Building, Acharya Nagarjuna University, Nagarjuna Nagar-522 510, A.P.

III. Aims and Objectives of the Association

- To mobilize the synergy of the Alumni of Acharya Nagarjuna University by means of periodic meetings, publication of a newsletter and organizing various programmes for educational and socio-economic development.
- To organize Guest Lectures by eminent Scholars/Specialists in the disciplines concerned for dissemination of knowledge for the benefit of students, faculty and public.
- 3. To mobilize necessary financial and material resources for instituting prizes and /or scholarships. Organizing endowment lectures, celebrating the University Foundation Day (11th September), equipping the University Departments with adequate infra structural facilities and other charitable works in the rural areas of the University.
- 4. To conduct extension activities using the services of the University faculty from the disciplines like Home Science, Rural Development, Human Resource Management, Adult Education, Geology, Sociology, Economics, and those from the related Science Departments to arrange workshops, exhibitions and Science- awareness Programmes to inculcate the spirit of enthusiasm and scholarship (talent) among school children as well as to foster awareness in the general public.
- 5. To institute Prizes of Merit and Poor Student Scholarships to socially and economically disadvantaged students/persons.
- 6. To extend medical and health assistance to the poor students in particular and poor people in general.
- 7. To launch Programmes for dissemination of modern computer literacy and information technology among the rural school children/rural people.
- 8. To construct a multipurpose function hall/conference hall for the purpose of conducting training programmes /conferences and organizing such other functions, besides meeting accommodation needs of resource persons, trainees or participants and members of ANUAA.

IV The Board of Management/Executive Committee

The management of the affairs of this association is governed by the rules and regulations of this Association (Constitution) filed here with and vested in Executive Committee constitution of the following persons and they are also called the first members on the Executive Committee of this Association and they are:

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President

: 1 (One)

Vice-President

: 1 (One)

Secretary

: 1 (One)

Joint Secretary

: 1 (One)

Treasurer

: 1 (One)

Executive Members: 6 (Six)

S.No	. Name of the Member of the Executive Committee Age & Date of Birth	Designation	Occupation & Residential Address
1	Prof. Z. Vishnuvardhan S/o. Z. Eliah, Age. 56y DB. 06/10/1953	President	Professor of Botany, ANU 2-58/2 Kaza, Mangalagiri (Md), Guntur (Dt)
2.	Prof. Abdul Noor Basha S/o. Moulali Age. 53y DB. 04/06/1956	Vice- President	Professor of Com. & Bus. Admin., ANU 9-103 Old Mangalgiri, Mangalgiri (Md), Guntur (dt) -522503
3	Prof. A. Vasudeva Rao S/o. A. Chalamaiah Age. 49y DB. 15/06/1960	Secretary	Professor of Statistics, ANU D.No. 4-1-5/A 1st Line Ramannapet, Guntur-7
4	Dr. G. Rosaiah S/o. G. Narasaiah Age.50y DB. 05/08/1959	Joint Secretary	Asst.Professor of Botany, ANU 983/A-7 Lane, Tarakarama Nagar SVN Colony, Guntur-522 006
5.	Dr. R. Siva Ram Prasad S/o. R. Krishna Rao Age. 43y. DB.05/04/1966	Treasurer	Asst. Professor-Commerce & Bus. Admn, ANU FF1-Sri Ranjita Residency 7/1 Chandramouli Nagar, Guntur-500 007
6	Prof. K. Ratna Shiela Mani D/o, K. Chandra Paul Age. 46 y DB.24/03/1963	Executive Member	Professor of English, ANU H.No. 6-15-49, 15/2 Arundelpet Guntur-522 002
7	Prof. L. Jaya Sree D/o. L. Narasimha Rao Age. 53y DB. 11/02/1956	Executive Member	Professor of Law, ANU SF8, Block A, Venkat Enclave Tikkil Road, Vijayawada-10
8	Dr. K. Ammani, D/o. K. Subba Rao Age. 50y DB.18/05/1959	Executive Member	Asst. Professor of Botany, ANU B-73 SVN Colony, Guntur-522 006
9	Dr. M. Rami Reddy S/o. M. Venkata Reddy Age. 41y DB.01/07/1968	Executive Member .	Asst. Professor of Physics, ANU #101, Samskruthi Appt 1st Line, Syamala Nagar, Guntur-6
		Executive Member	Senior Assistant, ANU H.No. 1486 Old Bank Colony Mangalagiri-522503, Guntur (dt)
Digitally s	S/o. V. Samuel Age. 55y DB. 28/07/1954	Member	Joint Registrar, ANU H.No.7-506-19, Seetharamanjaneya Pet Mangalagiri-522503,
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V. Certificate

Certify that, i) The association is formed with no profit motive and no commercial activity is involved in its working. ii). The association would not engage itself in agitation activities to certificate grievances and iii). That the office bearer of this association will not be paid any kind of remuneration in the form of salary from and out of funds of this society.

VI. Declaration

We, the several persons whose signatures are subscribed here under are desirous of forming ourselves into an association called "Acharya Nagarjuna University Alumni Association (ANUAA)" and its office is located in the Administrative building of Acharya Nagarjuna University. We wish to get this Association registered by the District Registrar of Assurance, Guntur district under the provisions of the Societies Registration Act XXI of 1860.

Name	Designation	Signature
Prof. Z. Vishnuvardhan	President	Of the
Prof. Abdul Noor Basha	Vice-President	LASAND
Prof. A. Vasudeva Rao	Secretary	Achnelle
Dr. G. Rosaiah	Joint Secretary	hud,
Dr. R. Siva Ram Prasad	Treasurer	RAPA
Prof. K. Ratna Shiela Mani	Executive Member	we lot
Prof. L. Jaya Sree	Executive Member	L Tayong
Dr. K. Ammani	Executive Member	Ammani. K
Dr. M. Rami Reddy	Executive Member	mmuy
Shri. O. Nageswara Rao	Executive Member	anham.
Shri. V. Pradeep	Executive Member	الله عنه الله

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CONSTITUTION

(Rules and Regulations)

Acharya Nagarjuna University Alumni Association

1. Name of the Association & Registered Office: -

The name of the Association shall be "Acharya Nagarjuna University Alumni Association". The Registered Office of this Association shall be located in the Administration Building of Acharya Nagarjuna University, Nagarjuna Nagar-522 510, Guntur, and A.P.

2. Aims and Objectives:

The aims and objectives of the Association are more fully setout or described in the Memorandum of Association. This Association is purely a non-sectarian, a noncommunal and also a non-political body. Further it maintains a link with the Old Students of ANU Campus to advise and assist the present students and extend hospitality whenever the Old Students of A.N.U. Colleges visit the Campus.

3. Definitions:

(a) University means Acharya Nagarjuna University, Nagarjuna Nagar

(b) University College means Acharya Nagarjuna University College/s at ANU Campus, Nagarjuna Nagar, ANU Campuses located at Nuzvid and Ongole.

(c) Association means Acharya Nagarjuna University Alumni Association, Nagarjuna

(d) Old student means an ex-student of one of the University College/s listed above in (b) and ANU Campuses at Ongole and Nuzvid.

(e) Member means a person whose name is entered in the Register of Acharya Nagarjuna University Alumni Association.

(f) Office means the Registered Office of the Association situated in Admn. Building, Acharya Nagarjuna University.

(g) Year means the official year of the Association starting from 1st April to 31st March of the succeeding English calendar year

(h) NRI means the Non-Resident Indian (NRI) who is an old student.

(i) Privileged member means an Old Student who is well off and who can contribute generously to the Acharya Nagarjuna University Alumni Association Fund.

4. Membership:

There shall be three classes of membership namely:

- i) Category I
- ii) Category II
- iii) Category -III

i) Membership for Category - I:

a). The Vice-Chancellor, Rector, Registrar, Joint Registrars, University Engineer, Medical Officer, Deputy Registrars, Finance Officer, Controller of Examinations and Special Officers of ANU Campuses at Nuzvid and Ongole.

Digitally signed by S BALA SWAMY b) of the control of Acharya Nagarjuna University Campus College/s and ANU Reposed an approving this document. Ongole and Nuzvid who are not old students.

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c) Faculty Representatives in the departments (FRDs): Heads of the Departments/ Coordinators/ Directors of various Departments and Centres of the University Campus College/s and ANU Campuses at Ongole and Nuzvid shall be the FRDs. Members of category-I shall be enrolled as patrons and life members on minimum donation of Rs. 1000/-. These members shall not have any voting rights.

ii) Membership for Category - II

(a) Students from Acharya Nagarjuna University Campus College/s and ANU Campuses at Ongole and Nuzvid who have completed a PG course of study or obtained M.Phil/Ph.D. Degree shall enroll themselves as members on payment of an enrolment fee of Rs.110/- for annual membership or Rs. 1000/- for life membership (including registration fee).

iii) Membership for Category - III

- (a) Privileged membership: This membership is open only at important occasions (Golden Jubilee, Platinum Jubilee, Foundation Day, College Day Celebrations etc.) wherein category—I, category—II and other members can enroll as Privileged members on their voluntary contribution to the Association/an enrollment fee that can be decided by the Executive Committee from time to time. The Privileged Member Directory will be published and released on such important occasions. The privileges of these members shall also be decided be the Executive Committee of the ANUAA.
- (b) Honorary membership: The Executive Committee shall admit, as an honorary member, any person(s) who render (s) meritorious service to the University and University College. They need not pay any membership but serve as an advisor (s). The members of category-III shall not have any voting right (s).

5. General Body:

The General body of the Association shall consist of members of category I, II and III.

Functions of the General Body:

- 1. There shall be an annual meeting of general body on a day fixed by the Executive Committee and notice of this meeting is ordinarily issued and there shall be a cultural fete welcoming the new members on that day or the next day.
- 2. The general body meeting shall be presided over by the President of the Association. In the absence of the President, the Vice-President of the Association shall take the chair.
- 3. There shall be quorum of at least 25 members for the general body meeting.
- 4. The general body shall approve the annual report together with the annual statement of accounts placed before the House.
- 5. The general body can offer suggestions to the Executive Committee in the functioning of the Association.
- 6. An extra-ordinary general body meeting to consider a 'No Confidence motion' against the office bearers members of the executive committee may be convened if at least 1/2 members of the association (on rolls) so represent by a written petition. An extra-ordinary meeting of the general body shall be convened within 15 days of receiving of the written requisition for such a meeting by the Executive Committee.

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6. Executive Committee:

6a. The Executive Committee shall consist of the following:

1. President (one) : The President of ANUAA shall be

elected from among the members of

category-II

2. Vice-Presidents (One) : Vice-President ANUAA shall be

elected from among the members of

category-II

3. Secretary (one) : Secretary ANUAA shall be

elected from among the members of

category -II

4. Joint Secretary (one) : Joint Secretary ANUAA shall be

elected from among the members of

category -II

5. Treasurer (one) : Treasurer ANUAA shall be

elected from among the members of

category -II

6. Executive Members (Five) : These shall be co-opted, three from

Category-I and two from category-II

members of the association

6b. Election of Executive Committee

The president, Vice-President, Secretary, Joint Secretary and Treasurer shall be elected by the category-II members of the Association. The elections for the above positions shall be held biannually (ones in every two years).

Any vacancy created in the Executive Committee shall be filled by cooption by the executive committee. The term of the Executive Committee shall be two years.

6c. Ex-officio President:

The Vice-Chancellor of the Acharya Nagarjuna University, Nagarjuna Nagar shall be the *Ex-officio President* of the Association and he shall be invited to all the meetings of the Executive Body and the General Body and to all other programs to be organized by the Association. He shall be honored as the Chief Adviser of the Association and the Executive Committee has to seek his advice in all the important matters.

7. a) Functions of the Executive Committee:

1 The Executive Committee shall meet once in two months, excepting summer vacation (May, June). The President of the Association shall preside over the meetings. In the absence of the President, the Vice - President shall conduct the proceedings.

2. The Executive Committee arranges advisory council (FRDs) meetings preferably twice in a year to discuss about strengthening Alumni Association activities at the University level.

3. The quorum for the Executive committee meeting shall be six.

4. The Executive Committee shall be responsible for the day-to-day functioning of the

5. Superpurpus purpose an approving its document committee shall be responsible for the preparation of the annual report to the annual statement of accounts.

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- 6. The President is responsible to intimate to the bank the names of the Treasurer and Secretary to enable them to operate the bank account.
- 7. The Secretary of the Association shall, in consultation with the President and Vice-Presidents, give notice of the Executive Committee meeting to all the members of the Executive Committee. Such notices shall be given ordinarily three days in advance.
- 8. The Secretary shall record the minutes of the Executive Committee and the General Body Meeting.
- 9. The Secretary is the custodian of records and properties of the Association.
- 10. The Joint Secretary shall assist the Secretary in the functioning of the Association.
- 11. The Treasurer is responsible for the collection of membership fee, donations, etc., and maintenance of accounts.
- 12 .The member-in-charges is responsible for the conduction of sports.
- 13. The member-in-charge of the cultural club is responsible for the functioning of the club and to organize the cultural activities.
- 14. The member in-charge of Alumni News letter or Association Website is responsible for collection of News items for publication of news letter or to put on Website.

7. b) Functions of the President:

- 1. The President shall preside over all the meetings of the Association. He shall guide, conduct and up-keep the dignity and status of the Association.
- 2. The President shall be the overall custodian of the properties.
- 3. The President shall convene the General Body of ANUAA on the recommendation of the Secretary.
- 4. President or in his absence the Vice-President shall preside over the Executive Committee/General Body meeting. In the absence of both the President and the Vice President to any meeting, the members present in that meeting may elect any person among themselves to preside over the meeting as President and such person shall be called as the "MEETING PRESIDENT" and he shall have all the powers of the president so far to conduct that meeting.
- 5. President shall have over riding powers over the Executive Committee and dissolve the Executive Committee and call for fresh elections in case the Executive Committee failed to discharge its duties properly as described under the constitution.
- 6. If the Vice-President or Meeting President is to preside over the Executive Committee meeting, the Executive Committee shall send the draft resolutions to the President for ratification.
- 7. The President may suggest alterations in the resolutions or agenda items to be considered in the General Body or in the Executive Committee.

8. a) Advisory Council:

The FRDs of all the University Campus College/s and P.G. Centres of Ongole and Nuzvid shall be members of the Advisory Council and it may render advice to the Executive Committee on any matter concerned with this Association. The Advisory council shall discharge the following responsibilities.

8. b) Functions of the Advisory Council (Faculty Representatives in the Departments)

1. Faculty Representative in the Department (FRD) is the bridge between the Department and University Alumni Association. He/She should solicit cooperation from other Digital Cultury Cooperation Association. He/She should solicit cooperation from other Digital Cultury Cooperation Association as a sprong that document are cognized member of Acharya Nagarjuna University Alumni Association to Cooperation and Cooperation of the department level. The FRD of respective department should enroll members to Cooperation of Alumni (Preferably during March of every year) and send the applications and membership fee to the University Alumni Association.

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- 2. FRD should establish contacts with the departmental alumni and should prepare a Directory of Distinguished Alumni. FRD should also maintain an Alumni Register-cum VISIT book in the department and record whenever the distinguished alumni visit the department. If the Alumni visitor is an expert in his field of specialization, the students would be immensely benefited, if the FRD arranges a Guest Lecture in the department. Intimation to this effect may also be posted to the Secretary, ANU Alumni Association for information.
- 3. The FRD should educate the students about the alumni activities and enroll the outgoing students as members of ANU Alumni Association. The FRD may also recommend a very poor student for financial help to ANU Alumni Association if the student approaches for help for paying college fee/examination fee/a part of the Medical bill.
- 4. The FRDs are suggested to convince the students and invite the Distinguished Alumni to participate in the Welcome/Valedictory functions of the departments organized by students. This will enhance the bondage between the students and its departmental alumni and perhaps their speeches may inspire the students to mould their careers.
- 5. The FRDs are the stretching hands of the Acharya Nagarjuna University Alumni Association and they should involve as many faculties, students and old students as they can to participate in the Acharya Nagarjuna University Alumni Association functions/Guest Lectures.
- 6. The FRDs should cooperate with the Acharya Nagarjuna University Alumni Association in all its endeavors to raise funds or financial resources to create infrastructure facilities in Acharya Nagarjuna University for the benefit of the students/faculty/alumni and to create merit prizes/Alumni Awards to encourage students/faculty in research and other extra-curricular activities. In this connection the FRDs are informed that the donations made to Acharya Nagarjuna University Alumni Association would get 50% Tax exemption under section 80G of Income Tax Act of 1961. The FRDs may encourage the departmental faculty to utilize this provision to contribute to Acharya Nagarjuna University Alumni Association whenever the faculty feels Income Tax burdened.
- 7. The FRDs should submit their alumni activities conducted in the departments to the Acharya Nagarjuna University Alumni Association from time to time to include in the Acharya Nagarjuna University Alumni News. They should also inform the visits of the faculty/alumni to the foreign countries, conducting conferences/seminars getting research grants/awards or any other distinction/laurel conferred on the researcher/department be intimated to the Acharya Nagarjuna University Alumni Association for its appropriate use in the various fora.
- 8. c) Association Chapters: The Executive Committee may recognize the Local Chapters at important places where the substantial numbers of old students are residing. These Chapters shall function independently to achieve the aims and objectives of this Association and the Conveners of these Chapters shall be the Special Invitees to the meetings of the Executive Committee and the General Body and also to the functions organized by this Association'

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1 construction of the Association shall be deposited in a bank in the name of the construction of the Association.

Treasurer of the Association.

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2. The maintenance of accounts should be according to the calendar year. Annual statement of accounts is to be prepared covering the period from April 1st to March 3lst of the succeeding year for placing before the general body.

3. The newly-elected Executive Committee will take over charge from the out-going executive on 1st April or when the newly elected Executive Committee comes into effect. The newly elected Executive Committee will as a group scrutinizes all the records and accounts at the time of taking charge.

4. The expenditure for the running of the Association in a year shall not exceed 80% of

the total collections made during that calendar year.

5. Any donations and collections raised for the specific purposes like funds for Alumni Guest House, Publication of bulletin, Club, Poor boys fund and institution of Endowments in the name of the Association or in the name of the old student or in the name of prominent personality associated with Acharya Nagarjuna University in one capacity or the other shall be maintained as separate accounts and are not to be considered as collections made in that calendar year.

9. Finances Part-B:

- 1. The funds of the Association would be invested as per section 11 (5) of the IT Act.1961.
- 2. The Institution/Trust/Society is irrevocable.

3. The accounts would be maintained regularly and would be audited by a Charted Accountant (Expln. to Sec.288 (2).

4. The funds of the Institution would be utilized only towards the objects and no portion of it would be distributed in any manner to the Trustees or persons defined in section 13 (1) (c) of the IT Act. 1961.

5. In the case of winding up/dissolution, the net funds would be transferred to Acharya

Nagarjuna University

6. The benefit of objects would be available to the general public irrespective of Caste, Creed, Religion or Sex.

7. Any amendment to the constitution would be carried out only with the approval of the Commissioner of Income Tax, Guntur.

8. The charitable activities would be confined to the territory of India only.

9. The Activities would be purely charitable/non-religious in nature not motivated for profit.

10. No part of the income of the Association shall be utilized for any religious purposes.

10. Amendments

The general body alone shall have power to draft and amend the Constitution. Notices of the amendments duly proposed and seconded by the members should reach the Secretary by December 31st of every year. Such amendments will be placed before the general body for consideration. An amendment is deemed to be carried only when it is supported by two-thirds of the members present.

11. Winding up procedure

In case the Association decides to wind up its activities, the properties and funds of the Association after the full satisfaction of the liabilities of the Association shall be transferred to the Acharya Nagarjuna University.

This will be determined by the votes 2/3rd members of the Association present

personally at the meeting convened specifically for the purpose.

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CERTIFICATE

Certified that this is the correct copy of the Rules and Regulations (Constitution) of Acharya Nagarjuna University Alumni Association, Nagarjuna Nagar-522 510, A.P.

PRESIDENT

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V. Certificate

Certify that, i) The association is formed with no profit motive and no commercial activity is involved in its working. ii). The association would not engage itself in agitation activities to certificate grievances and iii). That the office bearer of this association will not be paid any kind of remuneration in the form of salary from and out of funds of this society.

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Prof. Z. Vishnuvardhan	President	Officer
Prof. Abdul Noor Basha	Vice-President	Madu
Prof. A. Vasudeva Rao	Secretary	Aumale
Dr. G. Rosaiah	Joint Secretary	s. led.
Dr. R. Siva Ram Prasad	Treasurer	Rypd
Prof. K. Ratna Shiela Mani	Executive Member	While
Prof. L. Jaya Sree	Executive Member	L Tayarre
Dr. K. Ammani	Executive Member	Ammani.k
Dr. M. Rami Reddy	Executive Member	muny
Shri. O. Nageswara Rao	Executive Member	Carlano.
Shri. V. Pradeep	Executive Member	DV EX;

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Asst. Professor-Commerce & Bus. Admn, ANU, FF1-Sri Ranjita Residency, 7/1 Chandramouli Nagar, Guntur-500 007
Asst.Professor of Botany, ANU 983/A-7 Lane, Tarakarama Nagar SVN Colony, Guntur-522 006
Professor of Statistics, ANU D.No. 4-1-5/A 1 st Line Ramannapet, Guntur-7
Professor of Botany, ANU 2-58/2 Kaza, Mangalagiri (Md), Guntur (Dt)